

S-E-C-R-E-T

Approved For Release 2001/07/26 : CIA-RDP66B00560R000100020226-3

DD/R # 1015-63

15 JUL 1963

*adm-3*

MEMORANDUM FOR: Deputy Director (Intelligence)  
Deputy Director (Plans)  
Deputy Director (Research)  
Deputy Director (Support)  
Comptroller  
Inspector General  
General Counsel

SUBJECT : Special Personnel Reports

1. Beginning a few months ago, we have included in our monthly Office of Personnel reports a special feature reporting current studies of our Plans and Review Staff. These studies examine specific aspects of our personnel management and those completed to date have produced some provocative findings. I believe you will find them of interest and will send them to you in the future. The reports already issued are attached.

2. You will observe that these reports do not, at least in most cases, contain evaluations of their findings and they do not make recommendations for action. The reason for this is that they represent single steps in a comprehensive review and the action indicated by our findings on one particular topic may be contra-indicated by other studies. Consequently, we do not propose to present action recommendations in any particular field until our series of studies is nearer completion.

3. Our purpose in sending these studies to you in their present form is to arouse your interest and to stimulate your thinking in this field. If you should have comments or questions about them, I shall be glad to hear from you.

25X1A

Emmett D. Echols  
Director of Personnel

Attachment: A/S

Distribution:

- 1 - Each Addressee
- 1 - PRS/OP
- 1 - D/Pers Subj File
- 1 - D/Pers Chrono

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Group I  
Excluded from Automatic  
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CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP															
TO	NAME AND ADDRESS	DATE	INITIALS												
1	Deputy Director (Research) 3E14 Headquarters	July 22	JAB												
2	[REDACTED]	[REDACTED]	[REDACTED]												
3	[REDACTED]	[REDACTED]	[REDACTED]												
4	[REDACTED]	[REDACTED]	BS												
5	[REDACTED]	[REDACTED]	[REDACTED]												
6	[REDACTED]	[REDACTED]	PP												
<table border="1"><tr><td>ACTION</td><td>DIRECT REPLY</td><td>PREPARE REPLY</td></tr><tr><td>APPROVAL</td><td>DISPATCH</td><td>RECOMMENDATION</td></tr><tr><td>COMMENT</td><td>X FILE</td><td>RETURN</td></tr><tr><td>CONCURRENCE</td><td>X INFORMATION</td><td>SIGNATURE</td></tr></table>				ACTION	DIRECT REPLY	PREPARE REPLY	APPROVAL	DISPATCH	RECOMMENDATION	COMMENT	X FILE	RETURN	CONCURRENCE	X INFORMATION	SIGNATURE
ACTION	DIRECT REPLY	PREPARE REPLY													
APPROVAL	DISPATCH	RECOMMENDATION													
COMMENT	X FILE	RETURN													
CONCURRENCE	X INFORMATION	SIGNATURE													
<p>Remarks: Right interesting - Mostly short doesn't take long to read JAB</p>															
<p>To 6 Seems to me this is good food for thought re DD/SAC area [REDACTED] 1 Jack B.</p>															
FOLD HERE TO RETURN TO SENDER															
FROM: NAME, ADDRESS AND PHONE NO.		15 JUL 1963													
Director of Personnel 5E56 x6825															
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TO <i>DAIR</i> FROM <i>Emmett D. Nichols</i> SUBJ. <i>Special Personnel Report</i>				ROUTING
				DATE SENT
				7/17/63
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